Subject: Re: CD8 Payment
From: Ofelia Avila Jacobo <avilajac@usc.edu>
Date: 4/15/16, 8:59 AM
To: Solomon Rivera <solomon.rivera@lacity.org>

Good Morning Solomon, can you please forward the list of USC BTRC's.

Thanks,
Ofelia Avila Jacobo
University of Southern California
L.A. Memorial Coliseum & Sports Arena
3939 S. Figueroa Street
Los Angeles, CA 90037
Direct: (213) 765-6399 Fax: (213) 741-0186

From: Solomon Rivera <solomon.rivera@lacity.org>
Sent: Tuesday, April 12, 2016 5:14 PM
To: Ofelia Avila Jacobo
Subject: CD8 Payment

Hi Ofelia,
Somebody took the wrong number in your message earlier today. I got your contact from Leslie Wall and just had one question to process our payment. We're using funds in an account that we have with Dept. of Cultural Affairs (DCA). For them to issue payment they need the city BTRC code to send the money to the right USC account (as USC has several BTRC's). I need that number for the request to DCA to cut the check. Let me know if you have any questions, write or call the number below.
Thanks,
SR

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Solomon Rivera
Chief of Staff
Councilmember Marqueece Harris-Dawson
(213) 473-7008